



FINAL ARB ACTION MEMO

Date: September 8, 2026

Time: 1:00 PM

Meeting Room: Lane Auditorium

Members:

Chris Henningsen, Chair: Absent
Frank Hancock, Vice-Chair: Present
Frank Stoner: Absent
Taro Matsuno: Present
Dade Van Der Werf: Present

Staff:

Margaret Maliszewski
Khris Taggart
Carolyn Shaffer, Clerk

CALL TO ORDER: Mr. Henningsen called the meeting to order at 1:02 p.m. and established a quorum.

DISCLOSURES: None.

PUBLIC COMMENT: None.

CONSENT AGENDA:

a. Approval of Minutes: August 31, 2026

Motion: Mr. Van Der Werf moved for approval of the Consent Agenda.

Mr. Matsuno seconded the motion.

The motion was carried by a vote of 3:0. (Henningsen and Stoner absent)

REGULAR REVIEW ITEMS:

a. ARB-2025-00032: Southside Tier II PWSF

Location: 2415 Southside Drive, North Garden

Proposal: To construct a personal wireless services facility consisting of a 105'-tall monopole and associated equipment.

Staff: Khris Taggart

Representative: Leigh Dukatt

Motion: Mr. Matsuno moved:

1. For approval of the Certificate of Appropriateness for the Southside Tier II PWSF ground equipment and base station as proposed; and
2. To forward the recommendation regarding visibility of the facility to the Agent, as listed in the staff report and amended as follows:
 - The ARB recommends that the applicant consider alternate locations within the lease area that further reduce visibility, but generally finds that the proposed location will sufficiently minimize the visibility of the monopole from the Rt. 29 Entrance Corridor; however, the ARB recommends the following revisions to the plan prior to approval by the Agent:
 1. Revise the tree inventory table on Sheet L-1 to resolve conflicting notes and symbology regarding tree removal and preservation:
 - a. Tree 21 (Hickory): Correct symbology and notes in the inventory table to show that this tree will be removed.
 - b. Tree 26 (Red Oak): Resolve the symbology for this tree. The table uses bold formatting indicating removal, yet the tree is located 17 feet outside the lease area boundary and does not appear to require clearing.
 - c. Tree 28 (Red Oak): Correct the symbology and the notes in the inventory table to show that this tree will be removed.
 - d. Trees 35-38 (Bradford Pears): Correct the symbology in the inventory table to show that these trees will be removed.

Mr. Van Der Werf seconded the motion.

The motion was carried by a vote of 3:0. (Henningsen and Stoner absent)

WORK SESSION: None.

OTHER BUSINESS

a. Other items from staff or ARB members: None.

b. Next ARB Meeting: Monday, September 14, 2026, 1:00 PM – Lane Auditorium
ARB members present stated that they planned to attend the September 14 meeting

ADJOURNMENT

The meeting was adjourned at 1:32 p.m. to the next ARB meeting on **Monday, September 14, 2026**, at 1:00 p.m.